Save the Date! 2015 Key Annual User Meetings Scheduled

Thursday, November 5	Annual User Meeting, North at the Honeywell Center in Wabash, IN
Tuesday, November 10	Annual User Meeting, South at the Seasons Lodge in Nashville, IN
Friday, November 13	Annual School User Meeting at Boyce Systems in Daleville, IN

Join us again this year at our annual user meetings. Continental breakfast and lunch will be served. Breakout sessions will cover each of our programs. We will be recording a set of sessions for later review. If you are new to our user meetings, please check out the videos on our website.

Remember, each attendee must be registered individually to ensure that session choices are correctly recorded.   When the registration form asks 'Number of Attendees', your only choice will be "1". Select "1" and it will open a name field. Only one name should be entered in the field. And be sure to check the session choices for the first attendee. To register a second person while still logged in to your account, click on the calendar date, go through the process again with the second name and session choices. For assistance with this process, please call the helpdesk at the Keystone office.

Ricki Wilkerson
VP Keystone Support

Look for online registration available in September. If you do not have internet access, the helpdesk will be glad to assist on the phone.   As always the annual user meetings are free to Keystone maintenance customers, however, travel and lodging are on your own.

Holiday Schedule 2015-2016
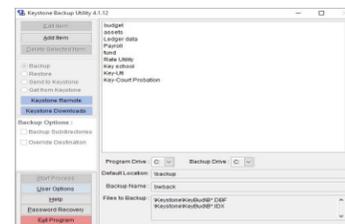Boyce / Keystone / Komputrol Offices will be closed in observance of the following holidays:

Sept 7	Labor Day (2015)		Dec 31	New Year's Eve, Phones Close, 3 pm
Nov 26	Thanksgiving Day		Jan 1	New Year's Day
Nov 27	Day after Thanksgiving		May 30	Memorial Day
Dec 24	Christmas Eve Afternoon, Phones Close, 11:30 am		July 4	Observe Independence Day
Dec 25	Christmas Day		Sept 5	Labor Day (2016)

Key-Data Backup Utility Provides Button Access to Keystone Downloads and Keystone Remote

Key-Data Backup Utility is provided at no charge to each of our customers for the purpose of procedural backups. It is not intended to replace your full system tape backup or cloud backups. It is designed to copy only data of each program as selected to protect your work at crucial times in your accounting procedures.

In the spirit of streamlining your desk top, we have added two new buttons to Key-Data v4.1.12. The "Keystone Remote" button will access Team Viewer to allow us to assist you online. The "Keystone Downloads" button will take you to our download web address to get program updates and enhancement information.

Affordable Care Act Coverage Reporting Due January 2016

Affordable Care Act (ACA) reporting for 2015 is due in January 2016. Key-Payroll and Key-Payroll for Schools have the added features of tracking the required information and creating form 1095-C for Self-Insured Applicable Large Employers (ALE).

In your initial setup, you will mark your qualified health coverage deductions as ACA deductions. Two new tabs have been added to the employee master file, "ACA Coverage" and "Dependents". Each will track the information needed to create the 1095-C form. The new HELP section will walk you through the initial setup for employees and dependents. The required code descriptions for Line 14 (Offer of Coverage) and Line 16 (498H Safe Harbor) are also found in the new HELP section. Line 15 (Lowest Cost Monthly Premium) will come from your own premium list. Initial setup can also be performed through the EDIT WIZARD. Each method allows you to add info from January 1, 2015 to current month.

YIKES!

After initial setup, there is a monthly procedure for updating this information for future months, all gathered for the purpose of creating the 1095-C. Part of your year-end procedure will now include creating and printing the 1095-C forms for your employees and the 1094-C for submission to the proper entities. The 1095-C is due at the same time as W-2s.
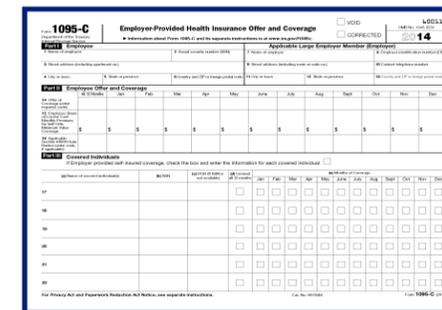

Sue Taylor Retires from Boyce After 23 Years of Service

It is with both celebration and sadness that we announce the retirement of Sue Taylor. A dedicated employee for 23 years, Sue worked and coordinated the graphics and pre-press design department. She has been here through two merges as A.E. Boyce reinvented itself and has taken all in stride. Devoted to the job and her co-workers, she will be missed. Her next chapter apparently includes grandchildren time and her many outdoor activities! We wish her well.

In the Loop with the Boyce Systems President and CEO

Michael B. Galliher

Hello,

I am looking at this year and assessing it as one of positively moving forward. Boyce Systems is now one company. Keystone and Komputrol were legally absorbed into A. E. Boyce Co., Inc. This may not have been a big deal to you, but in our accounting and HR departments, it was quite an undertaking. Merging the three companies makes things better for all involved.

We have released our new "cloud" Boyce School Financial software into the market with a few customers using it full time and many waiting in line. We have added some really neat improvements to Key-Fund and Key-Payroll as mentioned in this newsletter. Keystone has 19 new customers so far this year with a nice gain in the library market. We have also implemented about 100 new products with customers. Our support staff is very strong with a tremendous amount of experience.

By the way, YOU ROCK!!! Really, you, our customers, are the greatest. Almost all our customers work in the business side of medium to small size government units in Indiana. You either have managerial or clerical positions and you care a great deal about your communities. You have waiting in line passionate dedication. Having been involved for many years, I see this everywhere and so does our staff. We are here to do what we can with our products and services to help you. To listen to you and work with you, striving for better efficiency and accuracy. So, please continue to communicate your ideas, suggestions and needs with us.

I am proud to announce that our son, Pat, has joined us at Boyce. He and his new bride, Liza, are now a part of the Muncie community. More about Pat is on the next page.

We have a few conferences coming in early fall and we look forward to seeing some of you during these events. For IACT, AIC and ILF we will have our awesome Hospitality Suite available for you to relax and visit with your friends and peers. Please stop by!!! We also look forward to seeing many of you in early November when we have our user meetings.

Best Regards, Mike

Key-Payroll Update is More Than Federal Law Changes

In addition to adding ACA compliance changes (see article pg. 1), several other enhancements have been added to the new Key-Payroll release:
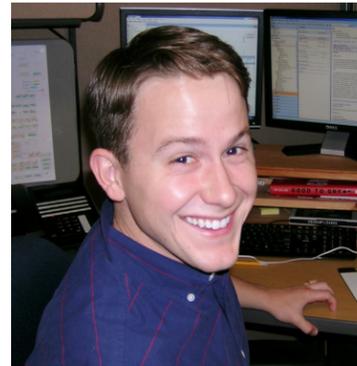
- The employee master file now has an attachment button. You can attach CDL license copies, W-4 and WH-4 and other required paperwork directly to your employee's master file.
- A new report has been added to the EDDA setup to verify Employee number, name, and email address.
- Regular Teacher Contracts have been updated to the 2015 version.
- Ohio tax tables have been updated.
- INPRS Transaction report can now be printed by retirement number.
- A new tab on the master file allows for CEU (Continuing Education Units) tracking.
- EDDA (Email Direct Deposit Advices) now has the option to email the advices after payroll is complete as well as maintaining the option to automatically send.
- We have also added a "Lose It" feature to PTO Group changes.

Just a Reminder... Beginning with effective date January 1, 2016, all maintenance renewals can be executed with a single acceptance form. Sign, date and stuff in the envelope with your remittance. Throughout 2015 new Boyce Systems Maintenance Terms & Conditions master agreements were sent with this procedure in mind. Each of you should now have (or will shortly have) a complete 2015 agreement to keep on file. Subsequent acceptance forms incorporate the language of the original and can be attached as an addendum each year. Please let us know if you have any questions.

New Face, Familiar Name at Boyce Systems

Patrick B. Galliher Recognize the name? Pat Galliher, son of Mike and Cathy Galliher, joins Boyce Systems as a Customer Support Representative with a primary concentration in the new product Boyce School Financials. With the middle name of Boyce, was it destined from the start?

He graduated in 2013 from DePauw University with a Bachelor of Arts, majoring in Communications. He subsequently worked as a Customer Support Rep for Graybar Electric, and then was promoted to Sales Representative. He now lives in Muncie with his wife, Liza, and enjoys reading and working out. Social gatherings peak his interest, also.

Pat says, "Ever since I was very young, I have always wanted to carry on in the family tradition. It is remarkable that Boyce Systems has been successful since 1899 by innovating and recreating itself, and I look forward to being part of the company's future growth. I have seen this company vastly change from solely being a printing company to a corporation that now provides a wide array of technology and services. Also, I love how we (the company) work very well as a team. We are diligent, competent, and communicative. Along with those skills, the company's environment allows us to be able to build strong relationships between one another, help one another and enjoy our work with customers. That's what is great about working for Boyce Systems. It takes a special team to have a company be successful, and I believe Boyce Systems has that special team. This isn't just a company, it's a family."

Key-Fund Continues to Expand

Key-Fund gets better every year. Some of the enhancements you will see in the released version include: added the ability to print signatures on APVs; added grouping option to all Chart of Accounts reports; took credit memo out of the tab order on APVs to speed up entry; added ability to search by Total Amount instead of Line Item Amount in the Lookup area, Purchase Order area and Expended area; added a Previous and Next button to the Fund, Appropriation and Revenue areas; added the ability to liquidate invoices in AR Invoice; added the ability to delete old annual reports during year-end rollover; took away the ability to add a duplicate account to the annual report.

Future Development includes: APV Line Item Vendor Tracking for use with Procurement Cards or Credit Cards; adding the ability to import a file from the Procurement Vendor to directly create the APV; adding the ability to assign default appropriation accounts to vendor master files for quick searches; adding the ability to have multiple bank deposits per day in Bank Reconciliation.

Microsoft Windows 10© Released

Microsoft has released their new Windows 10© operating system update. We have been testing here with the Keystone products and have so far not had any difficulties. Some of our customers have updated to Windows 10© and are using it successfully. If you do upgrade and experience any problems, please let us know immediately. And, as always, be sure to backup before attempting the installation.

W-2 Tax Season is here. Your Sales Rep will start taking orders soon. If you have questions, notify sales@boycesystems.com

Doculivery W-2 Printing and Mailing Service is Ready to Save You Time at Year-End. Watch for Information Emails