Boyce
Keystone
Software Systems
9401 Innovation Dr., Suite 400
P O Box 669
Daleville, IN 47334-0669

"How to Balance With Key-Bank Reconciliation"

This workshop will be packed with instructions on using this feature of your Key-Budget program, as well as helpful hints on what reports to use, what to look for when you are not in balance.

During these challenging budget times, you want to be sure the amounts you are reporting to your councils and constituents are accurate, timely and easy to understand. You want to feel secure in budgeting for those crucial items that the cash will be there to see you through. No additional software to purchase… Key-Bank Reconciliation is already part of the program you are using.

Do you feel you are already an expert in balancing? You are welcome to join us and add your insight and experience and maybe learn a new trick or two.

Tuesday, September 14, 2010 – 9 am to 4 pm **OR**
Tuesday, September 21, 2010 – 9 am to 4 pm

The cost per unit is $75.00 for the first person, $50.00 for each additional person from the same unit.
You can register online at
www.boycesystems.com/keystone/calendar

DOCULIVERY *for* Billing

Next month we will be launching our Doculivery Online Bill and Payment Portal Service. With Doculivery for Billing your customers can sign up for paperless billing to view and pay their bills online. You have fewer bills to print and mail; customers can pay their bill 24/7 with internet access. Payments will import directly into your Key-Billing program. Online Payment Portal only will also be available.

Upcoming Events:

Sept 14	Bank Reconciliation Workshop, Boyce Systems, Daleville, IN
Sept 21	Bank Reconciliation Workshop, Boyce Systems, Daleville, IN
Oct 3-6	IACT Annual Conference, Grand Wayne Center, Fort Wayne, IN
Oct 28	Keystone School Corporation User Meeting, Boyce Systems, Daleville, IN
Nov 3	Keystone City/Town User Meeting North, Honeywell Center, Wabash, IN
Nov 4	Komputrol School Corporation User Meeting, Honeywell center, Wabash, IN
Nov 5	Komputrol School Corporation User Meeting, Bloomington Convention Center, Bloomington, IN
Nov 10	Keystone City/Town User Meeting South, Seasons Lodge, Nashville, IN
Nov 11	Komputrol School Corporation User Meeting, Primo West, Plainfield, IN

Summer 2010
Newsletter

KeyBulletin

HIGH PERFORMANCE INFORMATION SOLUTIONS

Save the Date: Annual Fall User Meetings

Keystone is now planning our Annual Fall User Meetings. Here are the dates to put on your calendar.

The day will start with a continental breakfast and opening remarks from Mike Galliher, President and CEO of Boyce Systems. Break out sessions for each of our programs will follow.

Lunch will be served at midday with additional sessions in the afternoon. Up to date news on new product development and services will be points of discussion throughout the day.

Please let us know in advance if you have particular questions or procedures you are interested in and we will do our best to address them in the appropriate session.

Thursday, Oct 28,
Keystone School User Meeting, at Boyce Systems in Daleville, Indiana

Wednesday, Nov 3 City/Town User Meeting, North at the Honeywell Center in Wabash, Indiana

Wednesday, Nov 10 City/Town User Meeting, South at the Seasons Lodge in Nashville, Indiana

Look for online registration available in early September. If you do not have internet access, give us a call and we will help you register. As always the annual user meetings are free to Keystone maintenance customers, however travel and lodging are on your own. We look forward to seeing you there.

Fall colors will again frame Keystone Meetings

Doculivery *for* Payroll Supports Your Green Initiative.

EZStub pay stubs and W2s make a dramatic impact on saving time, postage and saving the planet. Reducing the use of paper forms not only saves trees but also reduces the amount of energy used to produce the forms.

Your Direct Deposit employees will appreciate the freedom of 24/7 access to their paystub information with the ability to reprint or email copies at any time. You can end printing, folding and stuffing envelopes and your employees can select email or text notification when new paystubs are available.

Access to W2s online is the next step in this movement to deliver information electronically and therefore, more quickly. In order to comply with federal regulations, employees must opt in to receive their W2s online, but with the incentive of expedited delivery, storage and reprint capability, you will be amazed at number that will.

Doculivery utilizes SQL server redundancy, SSL encryption, GeoTrust certificates and firewall protection to eliminate exposure and prevent critical data loss. Contact your sales representative for more information: sales@boycesystems.com

Inside this issue:

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Boyce
Since 1899

FOR CITY, TOWN & UTILITY INFORMATION STREAMS

In the Loop with the Boyce Systems CEO

Michael B. Galliher, CEO
Boyce Systems

Hello All,

Well summer, a hot one at that, is winding down. We all wonder where the time has gone. With "Budget time", "Stimulus Reporting", and "Back to School" upon us, there is a new level of busy.

With the spring conferences of IASBO, ILMCT, and Auditors just recently past I must say we had a good time visiting with everyone again, especially in the casual setting of our hospitality suite. The conferences also provide insight into what state government has in store for us.

Ultimately the state is moving forward technologically so they can use information from you to make informed legislative changes. We have folks here working closely with IDOE, DLGF and SBOA to keep new reporting mandates as automated as possible. Our goal is to provide a smooth flow from our system to the state. City/Town CTAR electronic filing for SBOA gets better each year and we are making progress with the DLGF interface of Budget Forms 1 and 2 for municipalities.

Two new employees have joined Boyce Systems, Jody and Shawn. They bring with them a great deal of expertise and will add to our already accomplished support and technical staff. Please read the details in the included articles.

We had good success with our K-Time 20% off promotional special which ran through June 2010. We would like to extend this offer throughout the rest of the year to allow more folks the opportunity to participate. K-Time, available for both Komputrol and Keystone customers, is our Time and Attendance Management Software using biometric technology. We have several happy customers using this product who have reported a great return on investment and are willing to speak to you about the process and benefits.

We have some serious, but encouraging news concerning Susan Evans, quality control with Komputrol. Some of you know Susan from working with her in the past as she is in her 16th year with the company. Susan is responsible for testing software enhancements, carrying out periodic releases and she is also a very important part of developing our new product. Her recent diagnosis of sarcoma cancer has caused the removal of one kidney and she is now going through extensive chemotherapy. The encouraging news is there is no sign of cancer in other places. She has been able to get to work one out of every three weeks and looks great. Our thoughts, prayers and support are with her.

I look forward to seeing many of you again at the fall conferences and at our user meetings. See you there.
Mike

No Regulations Set Yet on 2011 W2 Reporting Changes

The questions are starting to come in about how we intend to comply with new rules in regard to healthcare compensation reporting on the 2011 W2s. From conversations with our accountants and one of the leading health insurance carriers, it appears the 2011 W2s will have a new information only box, much like reporting a pension plan contribution. At this point we are in a wait and see mode as the federal government has yet to release regulations governing this requirement.

Some commentators are saying that the W2 reporting should be the COBRA rate, less the 2% administrative fee for traditional fully insured plans with set premium costs. However, in a self funded plan, the actual costs will be less than the total of all employees times the COBRA rate. Incorporating this reporting in the W2 creation will be the challenge. Our goal is to minimize manual input or calculations, but we must wait until more information is released. We will be watching this carefully over the next year and will keep you updated.

Holiday Schedule:
Boyce / Keystone / Komputrol Offices will be closed in observance of the following holidays.

Sept 3—Telephone Switchboard will close at 2:30 pm

Sept 6 – Labor Day
Nov 25 – Thanksgiving Day
Nov 26 – Day after Thanksgiving
Dec 23 – Christmas Eve Afternoon Observance
Dec 24 – Christmas Day Observance
Dec 31 – New Years Day Observance

Jody Michel Joins Komputrol

Boyce Systems is announcing another new member of the Komputrol Support Team, Jody Michel. Jody's title is Komputrol Software Support Representative. In this role she will train and assist customers in the maintenance of their Komputrol Software. Her focus at the start will be with K-Time, the Time and Attendance Management Software and also with Doculivery, the online EZStub and W2 Service.

Jody has a degree in business administration, as well as being a certified dental assistant. She worked for several years at Ontario Systems in the customer support area. Jody resides in Springport with her family, 2 dogs and 3 cats. She enjoys activities with Four Square Gospel Church and is an ardent community service advocate.

"With Jody's background in customer service and commitment to community service, she is a good fit and a great addition to our Komputrol Software Support team as it assists Komputrol customers throughout Indiana", commented Mike Galliher, President and CEO of Boyce Systems.

Technical Team Adds Shawn Dietzer

Shawn Dietzer brings 15 years of diverse experience and a solid technical background to our technical team. His degree is in Electronic Engineering Technology from ITT Tech and he has earned several Customer Satisfaction Awards through his working career.

His knowledge from certifications in *Cisco, Microsoft, Comptia, Hewlett Packard,* and *VMWare* will be a plus for our organization. Network design, security assessments, analysis, administration and support will be his focus here.

Shawn lives in Elwood with his family and has been a life long Hoosier. Shawn added, "I am happy to be joining the Boyce team and look forward to a mutually beneficial relationship."
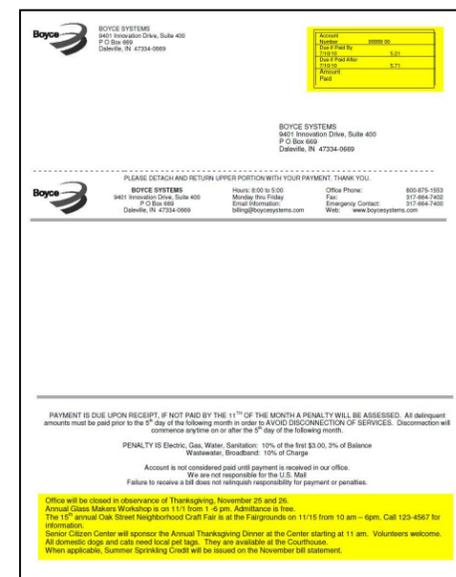
New Bill Letter Module Available For Key-Billing

Are you considering switching from bill cards to bill letters or are you currently using bill letters but need more message room? Keystone's Key-Billing has a new module available that allows a Boyce Mail format bill letter.

Billing information prints on a preprinted form that carries all static information as well as your logo and yellow highlight boxes. The return stub at the top is perforated for easy use and is designed to fit a standard window return envelope.

The original 2-line message still appears and the bottom portion has a highlighted section that makes available 7 more information lines. You control the message lines.

This format will give you the capability of printing a final bill or a reprint in house with the same layout as your Boyce Mail bills. It also provides the archive feature for bill reprints. If you are not ready to switch to our Boyce Mail service itself, but are interested in this optional letter format contact the sales representative in your area by email at sales@boycesystems.com or call our office at 800-875-1553.